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Erasmus+ Programme
of the European Union



Reforming Foreign Languages in Academia in Montenegro (Re-FLAME) – CBHE 609778

STEERING COMMITTEE MEETING

30 January 2023

Date: 30 January 2023

Time: 5:00 - 5:45 p.m.

Attendees:

Prof. dr Igor Lakić, the project coordinator

Prof. dr Dragica Žugić, the project manager from the UDG

Doc. dr Olena Lilova, the project manager from the UniMED

Prof. dr Elżbieta Gajek, the project manager from the University of Warsaw

Prof. dr Borbala Samu, the member of the project team from the University for Foreigners of Perugia

Ana Matijević, the project manager from the University of Zagreb

Doc. dr Deja Piletić, the member of the UoM project team

Doc. dr Branka Živković, the member of the UoM project team

Dr Petar Božović, the member of the UoM project team

Agenda:

1. Current state of affairs
 - extension of the Project
 - financial plan for 2023
 - review of syllabi
 - textbooks
 - published papers in Folia Linguistica et Litteraria / Logos&Littera and Conference Proceedings
2. Visit to a partner country
3. Final event
4. AOB

1. Current state of affairs

The annual meeting of the ReFLAME Project Steering Committee was held on 30 January 2023. Igor Lakić, the project coordinator, initiated the Steering Committee ZOOM meeting. He informed the participants that the project was officially extended until the end of June 2023. He also said that the UoM project team members had a meeting with Nikola Pavlović, in charge of the financial issues for the Erasmus+projects, at the Rectorate of the University of Montenegro. Nikola Pavlović

made a financial plan for the project activities until the end of June 2023 and the plan was adopted at the meeting of the Steering Committee of the University of Montenegro.

As for the review of FL syllabi, two activities within WP2 – DEVELOPMENT: Updating syllabi remained to be done - 2.2 Update FL syllabi and 2.3 Pre-evaluate and implement syllabi. These activities were not carried out earlier as the management of the University of Montenegro postponed the accreditation process and required the updating of LSP syllabi within the project to be postponed too. The UDG and the UniMED project partners updated their syllabi and they were sent to the University of Warsaw and the University of Zagreb project partners for their review and evaluation. When the teachers at the University of Montenegro finish updating their LSP syllabi, the syllabi will be sent to the University of Warsaw and the University of Zagreb project partners for their review and evaluation.

As for LSP textbooks created within the project, nine textbooks are to be printed. The UniMED is in charge of this activity according to the Erasmus+ ReFLAME project application. Olena Lilova, the project manager from the UniMED, informed the participants that the ReFLAME Your English for Copywriting in Tourism and Hospitality textbook written by Milena Lukšić Đurović, the author from the UniMED, could not be printed as Milena Lukšić Đurović is seriously ill and could not currently work on the proofreading suggestions given by Peter Stonelake who proofread the textbook in May 2022.

The coordinator mentioned that most of the research papers presented at the Language for Specific Purposes: Trends and Perspectives International Conference held on 17-18 September 2021 in Budva, Montenegro, were published in the special issue of the *Folia Linguistica et Litteraria* journal of the Faculty of Philology, and one paper in the *Logos & Littera* journal of the Faculty of Philology. The remaining papers presented at the LSP Conference will be published in the Conference Proceedings currently being prepared for publication.

2. Visit to a partner country

The coordinator informed the participants that some funds were not used within the category Travel costs of the UoM. He is going to write to the coordinator of Erasmus+ projects in Brussels and ask if those funds could be used for a visit to a partner country, either to Italy or Croatia. This visit will enable the UoM project team members to disseminate the outcomes of the project. The visit is planned to last for 3 days + 2 travel days. If officially approved, it will be arranged for the end of April 2023.

3. Final event

The coordinator informed the participants of the plan that some of the unused funds within the category Travel costs of the UoM could be used for arranging a three day final event to be held at the end of May 2023. The coordinator is going to write to the

coordinator of Erasmus+ projects in Brussels to ask for approval. If officially approved, the final event could gather all the EU and Montenegrin project partners, the representatives of the management of the UoM, Ministry of Education, Ministry of Science, Union of Employers, media and other relevant persons. Nikola Pavlović is going to write a specification of the costs for the final event which Igor Lakić, the ReFLAME project coordinator, will send to the coordinator of Erasmus+ projects in Brussels for official approval.

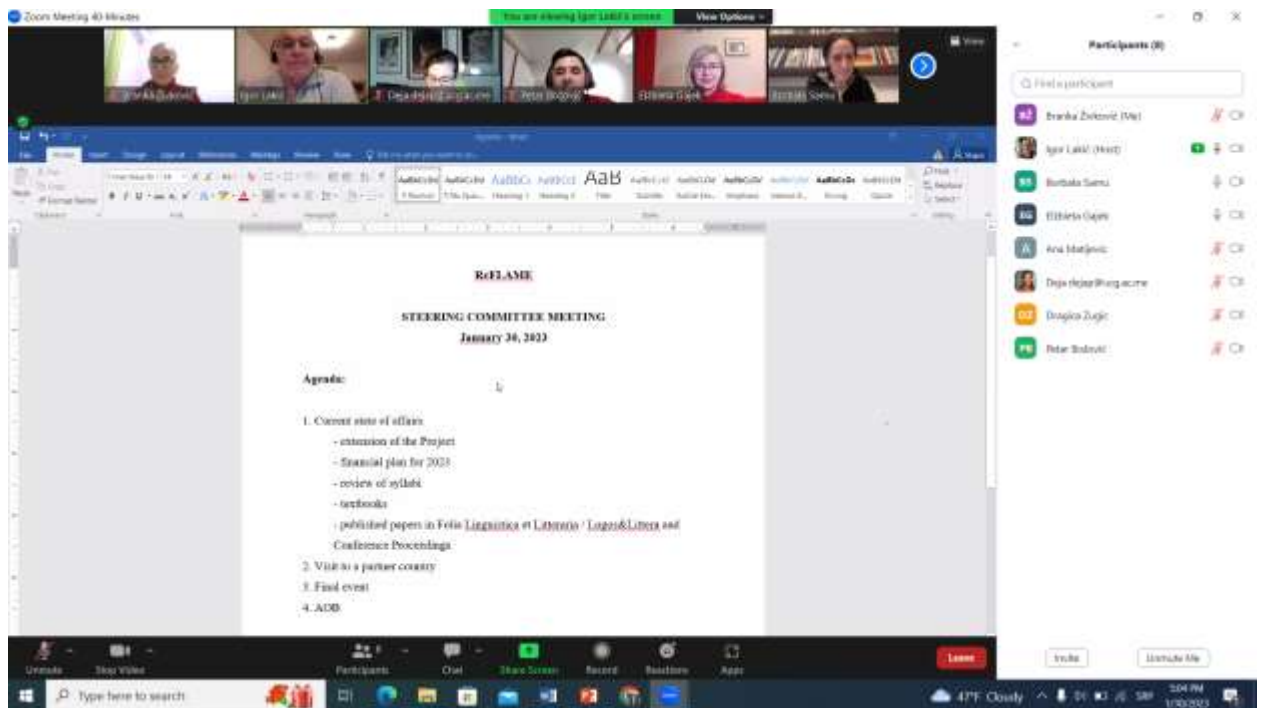
4. AOB

Elżbieta Gajek, the project manager from the University of Warsaw, mentioned that they had some unused funds in the two categories – travel category and work category. She said that the three persons from the UW project team could come to the final event due to the unused funds in the travel category. As for the unused funds in the work category, she asked the participants to suggest some activities that the UW project team members could do by the end of the project. Petar Božović suggested that the EU project partners could prepare presentations about the activities within the ReFLAME project and LSP for the final event.

Minutes drafted by
Branka Živković

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Zoom Meeting 40 Minutes

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Remaining Meeting Time: 32:24

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January 30, 2023

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Participants (9)

- Branka Žilinskić (Me)
- Igor Lakić (Host)
- Elžbieta Čapikė
- Anna Matijevič
- Branka Šarić
- Deja Hlejšek@rug.ac.uk
- Drogoja Žugaj
- Olga Ušakov
- Petar Babić

47°F Mostly clear

3:23 PM 1/30/2023

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47°F Cloudy

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